

CAMBRIDGE INTERNATIONAL EXAMINATIONS  
General Certificate of Education Advanced Subsidiary Level

**COMPUTING**

**9691/2**

Paper 2 Practical Tasks

May/June 2003

CONFIDENTIAL INSTRUCTIONS

**Great care should be taken that any confidential information given does not reach the candidates either directly or indirectly.**

This document consists of 2 printed pages.



**Timing**

- 1 There is no duration specified for these tasks. Candidates may take as long as they need to complete the work.
- 2 There is no specified time at which the tasks must be given to candidates – this is left to the discretion of the Centre. Most Centres will wish to administer the tasks at a time or times which fit in with their teaching schedule. However, all candidates should complete their work before 1<sup>st</sup> April.
- 3 There is no requirement that all the questions have to be answered at the same time. Centres may, if they wish, administer each question on a different occasion. The questions are printed on separate pages to facilitate this.
- 4 There is no requirement that a question must be answered in a single session. Candidates may, if they wish, stop work and return to it on a future occasion.

**Equipment**

- 5 The questions are to be answered using a computer. Each candidate will need access to a computer and a printer. There are no restrictions on the hardware or software that may be used.

**Independent working**

- 6 The Centre is responsible for ensuring that the candidates work independently and that all of the work submitted is the candidate's own.
- 7 The majority of the work should be carried out under supervision. Outside supervised time, candidates must not have access either to the questions or to work in progress.
- 8 Candidates must not be allowed to communicate with each other or with outside persons while they are working. This includes communication by electronic means. If possible computers should have electronic mail facilities disabled and there should be no shared folders where files may be stored.

**Security**

- 9 The Centre is responsible for maintaining the security of the questions and of candidates' work. Other than the tutor and the candidates taking the examination, nobody may see the questions or any of the work in progress until after 30<sup>th</sup> April. Particular care must be taken to ensure that there is no access to candidates' work stored on computers.

**Marking and Submission**

- 10 Mark schemes will be issued to Centres on or before 1<sup>st</sup> April. Centres should mark the candidates' work using the mark scheme, and should submit all of the marked work to CIE by 30<sup>th</sup> April.
- 11 Candidates should not have access to the mark scheme at any time and all work should be completed before the teacher/tutor consults it.